

Off Campus Lunch Passes

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NO student may leave campus during the school day without authorization. Students may leave for lunch only if they have an authorized Off Campus Lunch Pass.

In order to receive an off campus pass, **a parent/guardian must appear in person to sign the Off Campus Request Application** in the Administrative Office. Only students with a 2.0 grade point average on the previous report card are eligible for an off campus pass. Seniors not meeting eligibility may re-apply after the first ten (10) week report card of the new semester. Students must maintain the 2.0 eligibility to retain their off campus pass. Grades will be checked every 10 weeks.

Should a student decide not to return to school after lunch, they need to contact the Attendance Office before the end of 5th period and a parent/guardian needs to call the Attendance Office by 3:00 p.m. that same day. If the Attendance Office does not receive a call, the student will receive a truant absence and receive discipline hours for improper checkout and missed class time.

Freshman and Sophomore Students may not leave campus during lunch.

Students leaving campus for any reason and not checking out through the Attendance Office will be considered truant for that particular class or lunch period, and are subject to discipline hours. A parent/guardian phone call will not clear an unverified/truant absence when a student has left campus with authorization.